



RECEPTION PLANNER

GENERAL INFO

NAME OF BRIDE _____ NAME OF GROOM _____

ADDRESS _____ RECEPTION DATE _____

PHONE _____ EMAIL _____

RECEPTION HALL _____

HALL ADDRESS _____

PHONE _____ TIME HALL IS AVAILABLE FOR SETUP _____

LOCATION AND START TIME OF CEREMONY _____

GUEST ARRIVAL TIME _____ WEDDING PARTY ARRIVAL TIME _____

ESTIMATED # OF GUESTS _____

AGE OF GUESTS _____ %1-18 _____ %18-28 _____ %28-38 _____ %38-48 _____ %48 +

RECEPTION ATTIRE FORMAL ___ SEMI-FORMAL ___ CASUAL ___ OTHER _____

WILL A MEAL BE PROVIDED FOR THE DJ _____

BRIDAL PARTY

ENTRANCE SONG

TITLE _____ **ARTIST** _____

OPTIONAL INTRODUCTIONS

FLOWER GIRL _____ **RING BEARER** _____

USHER _____ **USHER** _____

MOTHER OF BRIDE _____ **FATHER OF BRIDE** _____

MOTHER OF GROOM _____ **FATHER OF GROOM** _____

BRIDAL PARTY

BRIDESMAID _____ **GROOMSMAN** _____

BRIDESMAID _____ **GROOMSMAN** _____

BRIDESMAID _____ **GROOMSMAN** _____

BRIDESMAID _____ **GROOMSMAN** _____

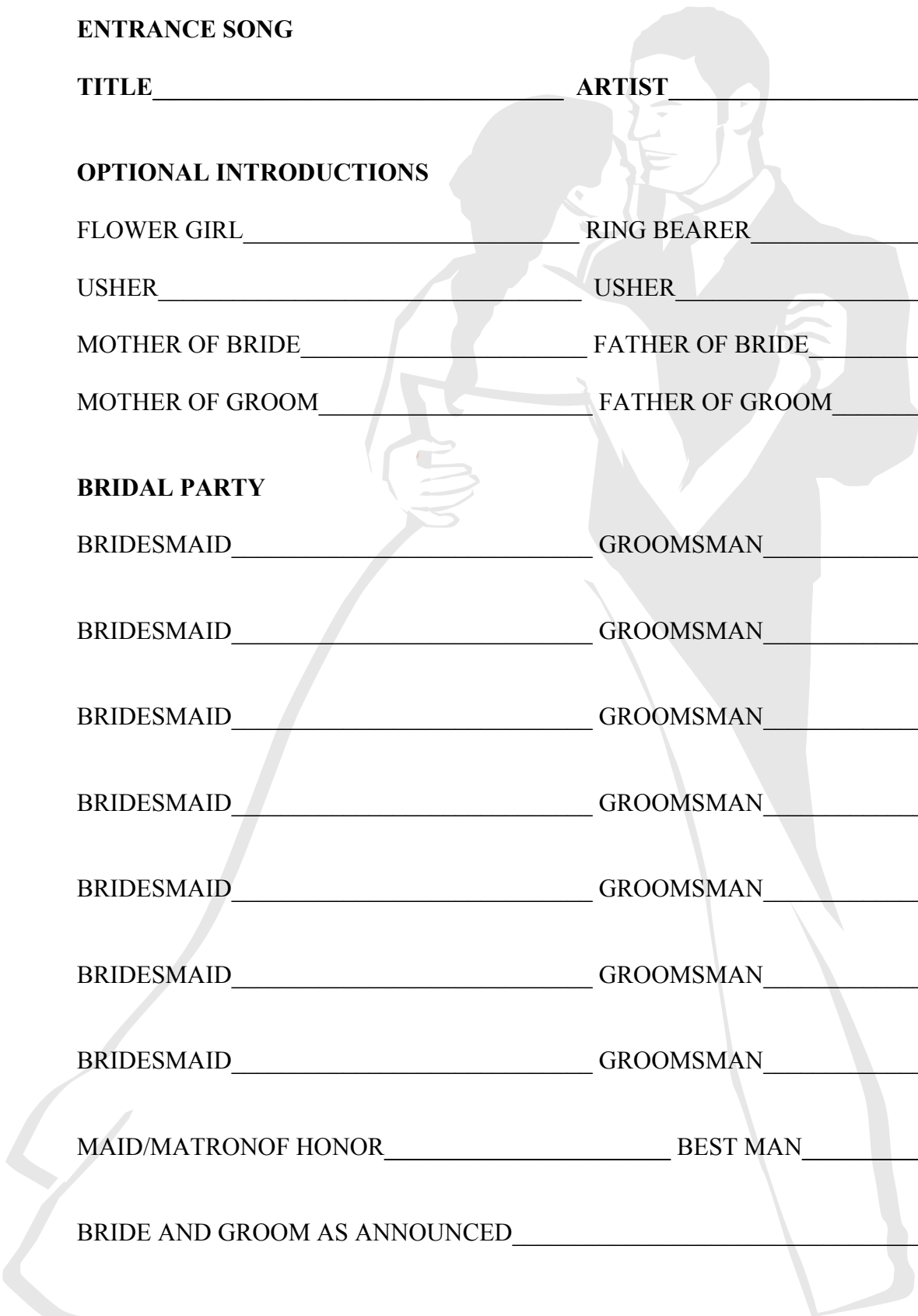
BRIDESMAID _____ **GROOMSMAN** _____

BRIDESMAID _____ **GROOMSMAN** _____

BRIDESMAID _____ **GROOMSMAN** _____

MAID/MATRON OF HONOR _____ **BEST MAN** _____

BRIDE AND GROOM AS ANNOUNCED _____



EVENT TIMELINE

PLEASE CHECK ALL THAT APPLY AND EXPECTED TIME TO TAKE PLACE.

___ **COCKTAIL / DINNER MUSIC – TIME** _____

MUSIC STYLE (CIRCLE) Swingin Jazz Instrumental Top 40 OTHER _____

___ **ANNOUNCE WEDDING PARTY – TIME** _____

___ **TOAST - TIME** _____

FROM: _____

___ **BLESSING - TIME** _____

FROM: _____

___ **DINNER – TIME** _____

___ **BUFFET/PLATED** _____

___ **CAKE CUTTING – TIME** _____

SONG _____

___ **FIRST DANCE (BRIDE & GROOM) – TIME** _____

SONG _____

___ **DADDY/DAUGHTER DANCE – TIME** _____

SONG _____

___ **MOTHER/SON DANCE – TIME** _____

SONG _____

___ **WEDDING PARTY DANCE – TIME** _____

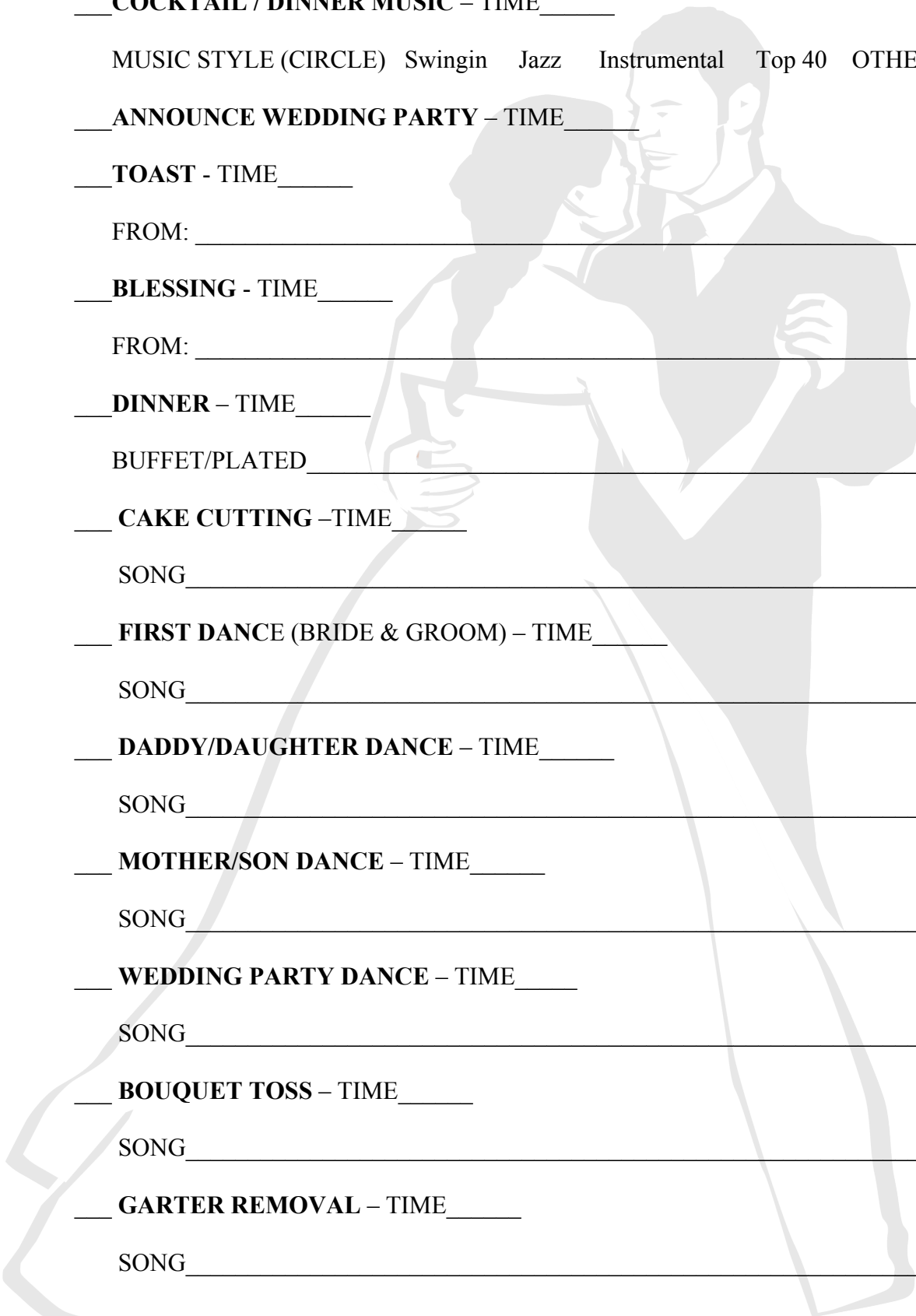
SONG _____

___ **BOUQUET TOSS – TIME** _____

SONG _____

___ **GARTER REMOVAL – TIME** _____

SONG _____



___ **GARTER TOSS** – TIME ___

SONG _____

___ **GARTER REAPPLICATION** – TIME ___

SONG _____

OTHER (e.g. Anniversary Dance)

MUSIC

Please Check Music Preferences.

MOTOWN _____

2000's _____

COUNTRY _____

50's _____

CLASSIC ROCK _____

EDM _____

60's _____

DISCO _____

RAP _____

80's _____

POP _____

REGGAE _____

90's _____

HIP-HOP _____

POLKA _____

SPECIFIC SONGS

MIXXIN DJs

12902 ANGLE RD BATH, MI 48808

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